

Greener Homes Scheme
Homeowner Application Form
Ver 1.1

Important Note: This application form will be revised periodically. Call the Helpline 1850 734 734 or check the SEI website (www.sei.ie/greenerhomes) to ensure that you have the latest version.

BEFORE COMPLETING THE GREENER HOMES SCHEME APPLICATION FORM (THE “APPLICATION FORM”) PLEASE READ CAREFULLY THE FORM AND THE GREENER HOMES APPLICATION GUIDE (THE “APPLICATION GUIDE”)

Completing the Application Form

The assistance of an installer will be required in completing the Application Form.

Please complete the Application Form in **BLOCK CAPITALS**. Please complete:

- Sections A.1 – A.5 (The Applicant)
- Section B.1 or B.2 or B.3 depending on product selected (Technical Details - Proposed Installation)*
- Section C (Applicant Declaration)

***Note:** Where individual homeowners are applying for more than one grant in line with the product combinations permitted (see **Section A.5** below) a separate Application Form must be completed for each product. Details of these combinations may be found at www.sei.ie/greenerhomes or in the Greener Homes Application Guide.

Please note that an incomplete Application Form may result in a delay in the processing and/or rejection of your application.

For further information regarding the Greener Homes Scheme (the “Scheme”):

Logon to: www.sei.ie/greenerhomes
e-mail: greenerhomes@sei.ie
Phone: 1850 734 734

The completed Application Form should be returned to:

Greener Homes Scheme
Sustainable Energy Ireland
Glasnevin
Dublin 9

Data Protection Statement

SEI, as data controller, and its agents, will store the information you provide on its database and fully respect the confidentiality of the data provided. The information you provide will be used for evaluation purposes and to facilitate the administration of the grant process. This may require that your data be supplied to and discussed with, in confidence, any person or organisation helping to assess and monitor this application. These persons will be subject to the same requirements for protection of confidentiality.

All of the data collected in the administration of the Scheme will be aggregated by SEI as a means of analysing the overall Scheme effectiveness e.g. in terms of cumulative achievements, market trends, and or environmental impacts. The disclosure of this aggregated data will not involve the release of any personal data and will in no way compromise the confidential data submitted by you. Your signature on this Application Form is treated as confirmation that SEI and its agents may use the information you have supplied for the aforementioned purposes.

Important Notice

SEI reserves the right to reject/approve applications for grants under the Scheme, and to modify the Scheme at any time at its own discretion, and shall not be held liable for any loss or damage incurred as a result of such modifications or decisions. SEI accepts no liability in respect of any claim or cause of action arising out of, or in relation to, any equipment, product, work, system or installation in respect of which grant approval was given by SEI. No undertaking, guarantee, assurance or other warranty, express or implied, is given by SEI, or any of its agents or servants, in respect of the cost, quality, efficiency and/or benefit of any work, equipment, product, service or installation provided under the Scheme.

The information provided herein and on SEI's website is provided solely for the purpose of providing assistance to the public, and is not intended to warrant or guarantee the quality of the equipment, product and/or the installation.

Section A – The Applicant

(Please complete shaded areas and tick boxes where appropriate)

A.1 Applicant Details

Name

Address

Phone

E-mail

A.2 Application

This is my first application
 I have applied before (Please enter Application Number if known)

A.3 Bank details

Bank Name

Bank Branch / Address

Bank Sort Code - -

Account Holders Name

Account Number

Greener Homes Scheme

A.4 Installation Details

Address of property, if different from above, where system will be installed

Address

Property Age: (please enter approximate building age in years, enter zero for new build):
 Building Age (estimated years) _____

Property Type: (tick one)

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> Mid terrace | <input type="checkbox"/> End terrace |
| <input type="checkbox"/> Semi-detached | <input type="checkbox"/> Detached |
| <input type="checkbox"/> Apartment | |

Property Details

Floor Area (sq meters)	<input style="width: 100%;" type="text"/>
No. of bedrooms	<input style="width: 100%;" type="text"/>

Fuel Displacement

For existing homes tick existing primary heating fuel:

- | | |
|--|--|
| <input type="checkbox"/> Oil | <input type="checkbox"/> Solid Fuel (Coal / Peat) |
| <input type="checkbox"/> Gas -LPG | <input type="checkbox"/> Electricity |
| <input type="checkbox"/> Gas - Natural | |

For new homes please indicate whether the natural gas network is available or not:

- | | |
|--|--|
| <input type="checkbox"/> Natural Gas Network Available | <input type="checkbox"/> Natural Gas Network NOT Available |
|--|--|

A.5 Grant Requested*

***Important Note:** If applying for grant support for two eligible technologies a second completed application form is required. Please consult the Scheme Application Guide for further information (available on request or on line at www.sei.ie/greenerhomes)

Please tick one of the grant options below (Indicate system size for solar)

Solar Thermal (per m ² ; to maximum of 12 m ²)	€300		<input type="checkbox"/>
System size (m ²) <input style="width: 80px;" type="text"/>	Grant Requested	<input style="width: 80px;" type="text"/>	
Heat Pump - Horizontal Ground Collector	€4,300		<input type="checkbox"/>
Heat Pump - Vertical Ground Collector	€6,500		<input type="checkbox"/>
Heat Pump - Water (well) to Water	€4,300		<input type="checkbox"/>
Heat Pump – Air Source	€4,000		<input type="checkbox"/>
Wood Chip or Pellet Stove	€1,100		<input type="checkbox"/>
Wood Chip or Pellet Stove with Integral Boiler	€1,800		<input type="checkbox"/>
Wood Chip or Pellet Boiler	€4,200		<input type="checkbox"/>

Total estimated installation cost (including VAT)

Anticipated date of installation completion (dd/mm/yyyy)

Section B – Technical Details - Proposed Installation

Depending on the particular product / technology selected, one only of sections B1, B2 or B3 need be completed.

B.1 Wood Chip or Pellet Stove or Boiler

The assistance of an installer will be required in completing Section B.

Installer Details

Installer Name		Registered List of Installers Scheme Installer ID	
----------------	--	---	--

NOTE: Application **MUST INCLUDE** Installer ID found on the Registered List of Installers. Applications made without the SEI Installer ID will be returned to applicant as incomplete. See Scheme Application Guide and Registered Installer List for details (available on request to 1850 734 734 or on-line at www.sei.ie/greenerhomes).

Product / System Details

System Type (tick one)

- Wood Chip or Pellet Stove
- Wood Chip or Pellet Stove with Integral Boiler
- Wood Chip or Pellet Central Heating Boiler System

Intended Fuel Type (tick one)

- Wood Chips
- Wood Pellets
- Both

Intended Purpose (tick one)

- Space Heating Only
- Hot Water Only
- Space and Hot Water

Registered Product List SEI Product ID	
---	--

NOTE: Application **MUST INCLUDE** the SEI Product ID found on the Registered Product List. Applications made without the SEI Product ID will be returned to applicant as incomplete. See Scheme Application Guide and Registered Product List for details (available on request to 1850 734 734 or on-line at www.sei.ie/greenerhomes).

Product Manufacturer		Product Make	
Product Model		Product Model Number	
Name of Product Supplier		Rated heat output (kW)	

B.2 Solar

The assistance of an installer will be required in completing Section B.

Installer Details

Installer Name

Registered List of Installers Scheme Installer ID

NOTE: Application **MUST INCLUDE** Installer ID found on the Registered List of Installers. Applications made without the SEI Installer ID will be returned to applicant as incomplete. See Scheme Application Guide and Registered Installer List for details (available on request to 1850 734 734 or on-line at www.sei.ie/greenerhomes).

Product / System Details

Solar Collector Type (tick one)

- Flat Plate
- Evacuated Tube

- Unglazed
- Other (specify)

Solar Collector Specification

No. of collectors	<input type="text"/>
Surface area (m ²)	<input type="text"/>
Estimated annual energy yield (kWh)	<input type="text"/>

Hot Water Storage

- Vented
- Un-vented

- Single coil
- Dual coil
- Triple coil
- Thermal store

Primary Circuit

- Indirect
- Direct

- Sealed system
- Feed & vent
- Pumped drain-back
- Thermo-syphon

Intended Purpose

- Space Heating Only
- Hot Water Only
- Space and Hot Water

Registered Product list -SEI Product ID

NOTE: Application **MUST INCLUDE** SEI Product ID found on the Registered Product List. Applications made without the SEI Product ID will be returned to applicant as incomplete. See Scheme Application Guide and Registered Product List for details (available on request to 1850 734 734 or on-line at www.sei.ie/greenerhomes)

Product Manufacturer	<input type="text"/>	Product Make	<input type="text"/>
----------------------	----------------------	--------------	----------------------

Product Model	<input type="text"/>	Product Model Number	<input type="text"/>
---------------	----------------------	----------------------	----------------------

Name of Product Supplier	<input type="text"/>	Rated heat output (kW)	<input type="text"/>
--------------------------	----------------------	------------------------	----------------------

B.3 Heat Pumps

The assistance of an installer will be required in completing Section B.

Installer Details

Installer Name

Registered List of Installers
Scheme Installer ID

NOTE: Application **MUST INCLUDE** Installer ID found on the Registered List of Installers. Applications made without the SEI Installer ID will be returned to applicant as incomplete. See Scheme Application Guide and Registered Installer List for details (available on request to 1850 734 734 or on-line at www.sei.ie/greenerhomes).

Product / System Details

Heat Source

- | | |
|--|--|
| <input type="checkbox"/> Horizontal Ground Collector | <input type="checkbox"/> Water (Well) to Water |
| <input type="checkbox"/> Vertical Ground Collector | <input type="checkbox"/> Air Source |

Space heating distribution (where applicable)

- | | |
|--------------------------------------|-------------------------------------|
| <input type="checkbox"/> Under floor | <input type="checkbox"/> Radiators |
| <input type="checkbox"/> Air blowers | <input type="checkbox"/> Convectors |

Intended Purpose

- | | | |
|---|---|--|
| <input type="checkbox"/> Space Heating Only | <input type="checkbox"/> Hot Water Only | <input type="checkbox"/> Space and Hot Water |
|---|---|--|

Registered Product list -SEI Product ID

NOTE: Application **MUST INCLUDE** SEI Product ID found on the Registered Product List. Applications made without the SEI Product ID will be returned to applicant as incomplete. See Scheme Application Guide and Registered Product List for details (available on request to 1850 734 734 or on-line at www.sei.ie/greenerhomes).

Product
Manufacturer

Product Make

Product Model

Product Model Number

Name of Product
Supplier

Design Heat Output (kW)

Rated Heat Output
(kW)

Estimated Electricity Input
(kW)

Section C - Applicant Declaration

THE APPLICANT MUST COMPLETE THE APPLICANT DECLARATION

- I have read in full the Application Form, the Scheme Application Guide (in particular, **Section 11** 'Terms and Conditions of Scheme');
- I am the owner of the property (referred to in **Section A** above) (the "Property") for which the grant is applied;
- The grant shall be used to support the product and installation costs of the product selected in **Section A.5** above (the "Product") in the Property located in the Republic of Ireland. The Property is not a mobile home, caravan, houseboat or any other temporary dwelling.
- I shall obtain all necessary consents and statutory approvals and I have authority to install the Product in the Property;
- The Product shall be designed, installed and commissioned by an installer listed on the Registered Installer List (see www.sei.ie/greenerhomes);
- The Product shall be selected from the Registered Product List (see www.sei.ie/greenerhomes);
- Grant approval, indicated through a letter of offer, must be in place before any product is purchased or installation work commenced. If any purchase has been made or works commenced then the application will be ineligible for support. Verification checks form part of the schemes inspection regime and these will be undertaken in a number of homes. Installers are required to confirm details, including date of installations with a penalty of removal from the List of Registered Installers for invalid declarations.
- I accept that grant approval only becomes valid upon receipt by SEI of the Letter of Offer signed by me to indicate my acceptance of the SEI grant offer;
- I agree to give access to SEI or its representatives for inspection of the installed Product which may occur prior to or after payment of the grant;
- I accept that for the purposes of verification and / or technical inspections it may be necessary for SEI to provide my contact details to its authorised agents;
- I accept that I may be requested to participate in follow-up research (telephone or postal questionnaire) as may be commissioned by SEI to establish impacts and achievements of the Scheme;
- I have completed the Application Form.

THIS DECLARATION MUST BE COMPLETED BY THE APPLICANT

I certify that the information entered on this Application Form is true, accurate and complete in all respects.

Contact Name:
(BLOCK CAPITALS PLEASE)

Signed:

Date:

SEI may wish to use the information relating to your particular installation for the purposes of a case study, publicity, promotional materials (print and / or web).

Please tick below if you are happy to allow your project details be utilised for these purposes.